



9 January 2024

Dear Parent/Carer

School Procedures in the Event of Severe Weather

As the weather is now changing there is always the possibility of adverse conditions. Could I please appeal to you to ensure your child comes to school equipped with a named coat and hat to accommodate the cold weather and winds that may affect the playgrounds. I would also like to take this opportunity to advise parents of the procedures we have in place.

1. Procedures for the start of the day

Every attempt will be made to open the school as normal during adverse weather conditions, but as a number of staff have substantial distances to travel to the school, this may not always be feasible. Where it is impossible to ensure the health and safety of the children, a decision will be made by the Head Teacher to either close or delay the start of the school day. Wherever possible any such decision will be made by 8.15am and parents will be notified via a text message from MCAS. As it is not always viable to meet this deadline, I do ask that parents use their discretion and either keep their children at home or personally bring them to school and wait with them until a firm decision can be made.

2. Procedures for deteriorating weather throughout the day

Should the weather deteriorate as the day progresses and parents are concerned about the health and safety of their children, they should use their discretion and, if appropriate, collect them from school.

The school does not close but remains open until the last child safely leaves the building. We ask that parents do not telephone the school to check this as the telephone lines may be needed in the event of an emergency.

Details of any school closure will also be added to the school website.

Should you need further clarification of any aspect of the above, please do not hesitate to speak to me at the school. Meanwhile, on behalf of the school's Trust, Amadeus, may I take this opportunity to thank you for supporting our policies and procedures, which ensure the health and safety of all in our school community.

Yours sincerely

Mrs J Ivil
Head Teacher